

## What does it cost?

The costs vary depending on the type of membership applicable, but for individuals it's less than a cup of coffee a week!

As our membership fees change from time to time, please see our website for the latest prices: [www.it.ima-network.org](http://www.it.ima-network.org)

*Details on membership levels are overleaf.*



## Follow us!



IMA Italy Network



@Ima\_Italy



IMA Italy - International Management Assistants Network



[www.it.ima-network.org](http://www.it.ima-network.org)

## About IMA

We are a global and high quality network of management support professionals. Two of our main aims are the personal and professional development of our members and the continued evolution of the management support profession.

Our Association has been **founded in 1974** as European Association for Professional Secretaries (EAPS) by Sonia Vanular. Former know as **European Management Assistants (EUMA)**, in 2016 the members decided to rebrand the Association as **IMA - International Management Assistants**, considering the huge changes of our profession and the business world and to get prepared for the future.

Our Association **distinguishes** itself from others with its **international dimension**.

Our members have access to a professional network which encompasses a vast range of business cultures, languages and lifestyles, but also provides a place where everyone is on common ground in a safe and proactive environment.

We are **currently represented in more than 25 countries**.

English is our official language.



**IMA**

International  
Management Assistants

**Join the IMA ITALY Network  
Boosting your MA Career**

**Celebrating 40 years of  
Developing Excellence for  
Management Assistants**

**IMA Italy** is the Italian arm of **International Management Assistants (IMA)**, a member-led, not-for-profit professional network.

**We celebrated our 30th anniversary in 2014!**

We are the best advocate:

- > by providing high quality development training
- > by promoting knowledge sharing
- > by encouraging interaction among the members
- > by monitoring the development of our profession
- > by speaking up for the profession



## Why join?

### Become a IMA member to:

- > Be part of a unique, international network of office administration professionals to help you boost your career and broaden your horizons;
- > Access a range of custom-made, low cost training to help your personal and professional development;
- > Take part in regular national and international events to network with your peers and hear from guest speakers who are experts in their field;



> Gain business experience in other areas of administration, increasing your knowledge and skills;

> Get involved in the running of the association;

> Access the member-only information through the dedicated members' section of IMA's website;

> Receive an online copy of **proActive**, our International magazine;



## Who can join?

We offer different membership, depending on your profession:

**Professional** and **Business** Memberships.

Have you got peers in the same Company who can be interested to join IMA?

Ask us how to benefit from a **Corporate Membership** for two or more colleagues.

## Types of membership

**Professional Member** - for PAs, EAs or any management support professional working at **management or executive level**, with corresponding working experience in our profession.

**Business member** - In our network we also welcome companies we usually work with (such as hotel chains, stationary

suppliers, travel agencies, recruiting firms) and trainers, speakers, HR consultants, etc. in our network professionals.

**Corporate Member** We offer several benefits to the Companies who apply for a corporate membership.

If you'd like to have a tailor-made offer, email us at: [profficer@it.it-network.org](mailto:profficer@it.it-network.org)